

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, June 8, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, June 8, 2004, with the following members present: Deanna Santema, Dennis Falken, Donald Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kristin Olsen, Kelly Bakken, Robert Hill, Royce Emerick, Donna Ramsay, Wm. Mark Kratochvil, Martin Stanwick, Ted Eggebraaten, Stacy Steffensen, Irene Pierce, Daniel McKibben, Gayla McKibben, Kristi Prunty, G.L. Eggebraaten, Pam Hagman, Ramona Garver, Paul Garver, Irene McKinney, Brad Poss, Chuck Rang, Dan Lutgen, Jacob Limmer, Marvin Blewsu, Cliff Jorenby, Delores Jorenby, Bill DuBois, Rita Tate, Tim Trooien, John Andrews, and Perry Miller.

CALL TO ORDER

Chairperson Santema called the meeting to order.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the June 8, 2004 Commission Meeting, and the minutes from the June 1, 2004 Commission Meeting. Welfare Matters: Case # 04-064 for rent was approved; Case # 04-062 for utilities was approved; Case # 04-041 for hospital was denied. Travel/Education: Joyce Dragseth and Cyndi Ault to go to Pierre, SD on June 30, 2004 to attend the OHE Hearings. Kurt Schmidt, Larry Klingbile, Kris Bothwell, Cyndi Ault, and Joyce Dragseth to go to Pierre, SD on September 27, 2004 - October 1, 2004 to attend SDAAO Annual Assessor's School. Lionel Torgrude to go to Fort Carson, CO on June 7 - 12, 2004 to attend the "Debrief" of the returning troops of the 1742 Transportation Group. Shawn Hostler to go to Sioux City, IA on June 22 - 24, 2004 to attend a Criminal Addiction Class. Robert Hill to go to San Diego, CA on August 9 - 13, 2004 to attend ESRI International GIS Users Conference. Jon Pike to go to Pierre, SD on July 29 - 30, 2004 to attend the DARE In-service.

ROUTINE BUSINESS

Motion by Falken, seconded by Negstad, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes. A&B Business, copier maintenance \$603.44; Howard Algood, overpayment refund \$187.69; Allied Oil, tires \$492.28; Cyndi Ault, payroll advance \$500.00; City of Aurora, rent \$25.00; Banner Associates, engineering fees \$9,963.35; Eugene Beckman & Sons, parts \$53.33; Kris Bothwell, payroll advance \$500.00; Bozied Oil Co, car washes \$85.00; Steven Britzman, advance tax \$31.00; Bkgs Bearing & Service, couplers/supplies \$32.55; Bkgs City, animal control/utilities \$8,792.70; Bkgs Co Treasurer, taxes \$198.76; Bkgs Co Zoning, petty cash \$45.27; Bkgs Domestic Shelter, marriage license \$1,655.00; Bkgs Engraving, name badges \$55.00; Bkgs Inn, LEPC room/lunch \$160.05; Brown & Saenger, election supplies \$365.35; Brown Co Equalization, room \$82.50; Denise Brown, payroll advance \$500.00; Bruce Legion Hall, rent \$20.00; Butler Machinery, parts/labor \$360.57; C&R Supply, transducer/repair \$228.21; Career Learning Center, cleaning

\$195.00; CarQuest Auto, supplies \$85.92; Cellular One, telephone \$229.56; Central Business Supply, office supplies/maintenance \$317.61; Chemco, janitorial supplies \$497.39; Clark Mosquito Control, mosquito traps \$425.68; Cook's Office Supplies, copier/office supplies \$4,073.60; Dale's Alignment, parts/labor \$68.64; Den-Wil, rent \$788.12; Donna Dietrich, MI hearing \$120.57; East Dakota Water, monthly water conserv \$10,844.49; Einspahr Auto, car mats/gasket \$223.09; Marv Ekeren, MI hearing \$15.00; Elite Business System, master rolls \$198.65; Fishback Ins Agency, notary bond \$75.00; Robert Fite, CAA \$1,455.45; G&K Services, laundry service \$174.97; Gall's, traffic backers/flashers \$362.92; General Wood Supply, tin \$57.24; Hagemeyer North America, spotlights \$569.01; Mark Halverson, payroll advance \$500.00; Harold's Printing, envelopes \$98.10; Harold's Photo Center, photo finishing \$8.28; Hauff Mid-America Sports, shirts \$112.00; Heiman Fire Equipment, air bag controls \$7,676.00; Gary Heldt, meals/mileage/license \$165.96; Robert Hill, PDM contract \$1,800.00; Tim Hogan, CAA \$2,093.52; Homestead Do-IT Center, paint/lumber \$27.48; Justin Hyde, CAA \$360.00; Hy-Vee Food Store, food/supplies \$117.33; IPMA-HR, dues \$145.00; Insty-Prints, maps \$20.13; ITC, database \$693.45; J&L Harley, repair/helmet \$511.45; Janitor's Closet, janitorial supplies \$145.00; Randy Jensen, meeting/mileage \$33.12; Karl's TV, TV/VCR \$129.00; Kennedy, Rokahr, Pier, & Knoff, MI hearing \$82.40; Kerry's Sprinklers, execution \$2,209.77; Mike Kidwiler, meeting/mileage \$32.25; Emil Klavetter, meals/mileage \$144.67; Darrell Kleinjan, meeting/mileage \$36.02; Mel Kloster, meals/mileage/registration/room \$402.39; Dale Kneebone, payroll advance \$500.00; Duane Knutson, meeting/mileage \$27.61; L&L Parts, parts/filters \$96.08; Leisure Pro, supplies \$239.95; Lewis & Clark Mental, MI hearing \$125.00; Lyle's Signs, signs \$8,214.10; Donald McCarty, CAA \$543.54; MCI, telephone \$301.23; M&T, lights \$364.00; MTS Safety Products, safety supplies \$3,690.00; Martin's Inc, diesel fuel \$9,292.90; Mediacom, internet \$60.95; NACTFO, dues \$60.00; Nat'l 4-H Council, pens \$49.13; Darrell Nelson, meeting/mileage \$30.51; Nielsen's, starter core \$75.00; Northwestern Energy, utilities \$117.73; Jody Odegaard-Smith, CAA \$712.80; Old Sanctuary, rent \$100.00; Mike Olson, meeting/mileage \$37.76; Olson & Johnson International, parts \$192.44; Robert Olson, payroll advance \$500.00; Bella Opatz, payroll advance \$500.00; Joshua Peterson, airline ticket \$350.90; Pro-Action, badges/pants \$745.99; RFD News, publications \$2,616.57; Radio Shack, GPS system/parts \$303.97; Rainbow Car Wash, car washes \$32.25; Reliance Telephone, phone cards \$800.00; Dept of Revenue, MV/birth & death fees/admin fees/blood tests/animal control \$220,234.09; Running's Big R, supplies \$2.78; Layne Saathoff, meeting/mileage \$38.34; Deanna Santema, meals/mileage/telephone \$245.08; Ruth Sapp, mileage \$10.73; SDAAO, registrations \$450.00; SDSU Workstudy, workstudy \$128.70; Shepardson's Hardware Hank, blades/supplies \$111.61; Lisa Sik, payroll advance \$500.00; Sinai Legion Hall, rent \$25.00; Sioux Falls Two Way Radio, radios/battery \$1,517.70; Sioux Valley Wireless, utilities \$34.95; Smith Supplies, welding supplies \$180.53; Sprint, telephone \$46.20; Stan Houston Co, switch \$21.70; State of SD, network access fees \$40.60; Rose Marie Stee, meals/mileage/registration/supplies \$363.18; Connie Stoeber, transcripts \$581.40; Sturdevant's Auto, parts \$76.35; Laurie Tangen, meals/mileage/registration/supplies \$329.53; T-D Specialties, posts \$6,668.00; Turning Point, foster care \$2,610.00; Vandiest Supply, chemicals/mosquito misters \$11,796.00; Vantek Communications, laptop mounts/repair \$308.55; Verizon Wireless, telephone \$95.02; Barry Vlasman, CAA \$577.83; Stephanie Vogel, meals \$27.00; Wagner Real Estate, inspection fees \$300.00; Wal-Mart, office supplies \$441.34; Bob Walser, MI hearing \$15.00; West Group, law books \$763.50; Wheelco Brake & Supplies, valve \$87.36; City of White, water \$14.80; Janet Willmott, meals/postage \$50.85; Windsor Estates, rent \$418.00; Xerox, maintenance \$108.22; Yankton Co Sheriff, service fee \$16.50; Yankton Co Treasurer, MI hearing \$91.05; Election Workers: Sharon Anderegg \$127.00; Signe

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report. Bakken distributed the Election Notice for the SDPAA Liability Pool Steering Committee and discussed the 2005 Budget process.

Be it noted, the Auditor's Account with the Treasurer for the month of May 2004 is as follows:

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to discuss Personnel Matters, the Computer in the Board Room, the National Association of County Veterans Service Officers Conference, and Invitations. Be it noted, the board approved the Routine Personnel Action Notice: Promotion for Nikki Chapman from Part-time Correctional Officer to Full-time Correctional Officer.

Zoning & Drainage Director, Robert Hill met with the board to discuss and distribute the following plats for approval.

Motion by Klavetter, seconded by Negstad, to approve for recording purposes Resolution 04-22. A Resolution for the plat of Block 1 and 2 Thompson First Addition, in the NE ¼ of Section 31-111-49, Brookings County, South Dakota. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

Motion by Klavetter, seconded by Negstad, to approve for recording purposes Resolution 04-23. A Resolution for the plat of Block 1 Thompson Second Addition, in the SW ¼ (also described as Government Lots 3 & 4 and the E ½ SW ¼) of Section 31-111-49, Brookings County, South Dakota. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion passes.

Donna Ramsay met with the board to discuss and to read a letter concerning the extraordinary costs of maintaining local township roads, due to the increase in use by existing and proposed industrial scale agricultural operations.

Zoning & Drainage Director, Robert Hill met with the board to discuss Drainage issues.

Deputy States Attorney, Wm. Mark Kratochvil met with the board to discuss the letter drafted for the County Road 2 Right-of-Way Encroachment. Motion by Larson, seconded by Falken, to approve and authorize Chairperson Santema to sign the letter for the County Road 2 Right-of-Way Encroachment. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion passes.

Sheriff, Martin Stanwick met with the board to discuss Personnel matters and the Joint Powers agreement.

Motion by Larson, seconded by Negstad, to continue the Part-time Visitation Greeter Position in the Brookings County Sheriff's Department. Motion by Klavetter, seconded by Falken, to amend the motion to create a Part-time Visitation Greeter Position as a Brookings County Employee for the Brookings County Sheriff's Department; the position is effective immediately, 15 hours per week, and at the hourly rate of \$7.00. Commissioner Larson 'Called the Question' to cease discussion. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." 'Call of the Question' passes. Roll Call Vote on Amendment: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion on Amendment passes. Roll Call Vote on Original Motion as Amended: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Original Motion as Amended passes.

Motion by Falken, seconded by Klavetter, to approve and authorize Chairperson Santema to sign the Joint Powers Agreement for Police Assistance; the agreement is between Brookings County and the City of Brookings. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion passes.

Election Supervisor, Stacy Steffensen met with the board to discuss Election matters concerning matching grant programs for the Help America Vote Act. Motion by Falken, seconded by Negstad, to commit to the 5% contribution totaling \$15,710.62 for the Upfront Matching Funds for the Help America Vote Act Grant Programs. Negstad withdrew the second, Falken withdrew the motion.

Highway Superintendent, Ted Eggebraaten met with the board to discuss Highway Matters. Eggebraaten updated the board on the County Road 2 project and the removal of items from the Right-of-way. Eggebraaten updated the board on the progress of the negotiations for the Railroad Crossing Upgrades in Volga and Elkton.

Commissioner Larson updated the board on the NACo Prescription Drug Program. Be it noted, the consensus of the board was for Brookings County accept the invitation to be one of NACo's Prescription Drug Discount Card Pilot Counties.

Veterans and Welfare Office Manager, Irene Pierce met with the board to discuss Welfare matters. Motion by Klavetter, seconded by Negstad, to approve Case # 04-065 for a Prosthetic eye. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

COMMISSIONER'S OPEN DISCUSSION

Zoning & Drainage Director, Robert Hill met with the board to discuss and distribute maps on the Brookings County Manure Management Plans.

Sheriff, Martin Stanwick met with the board to discuss security alarms/cameras and Zoning matters.

Be it noted, the board discussed the Railroad projects and the invitation to the ICS for Executives.

Commissioner Klavetter reported on the Canvass of Votes.

Commissioner Falken reported on the Canvass of Votes.

Commissioner Negstad reported on the ECMH Foundation Board meeting, the BATA meeting, and the Canvass of Votes.

Commissioner Larson reported on Boys State and the Canvass of Votes. Be it noted, it was the consensus of the board to forward a letter of support for Highway Superintendent, Ted Eggebraaten in running for re-election for the SDPAA Liability Pool Steering Committee.

Commission Assistant/Personnel Director, Stephanie Vogel updated the board on the progress of the 1921 Building steel garage.

EXECUTIVE SESSION

Motion by Larson, seconded by Klavetter, to go into executive session at 11:45am. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes. Chairperson Santema declared executive session over at 12:15pm. Reason - Contractual Matters. No action at this time.

ADJOURNMENT

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, June 15, 2004.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office